

**Fairview Township Sewer Authority
Board Meeting Minutes
October 20, 2010**

The Fairview Township Sewer Authority Board Meeting was held on Wednesday, October 20, 2010 at 7:00 p.m. in the Fairview Township Sewer and Water Authority Building.

Members Present: Richard Stewart
 Bryan Griswold
 Frederick Kruse
 George McKinley
 J.R. Freeman

Members Absent: J. Gary Raimy
 Louis Massari

Others Present: John Agnello, Manager
 Mark Corey, P.E., Mark Corey & Associates
 Colleen McCarthy, Solicitor
 Chuck Giewont, Superintendent
 Dave Carner, Supervisor
 Sue Giddings, Administrative Assistant

Visitors Present: Princess Anne Residents: Carol Ponsford, Jerry
 Slomski, Bob McCrarey, James Hawes
 Hallgren Restifo Loop and Coughlin - Joe Restifo, Chris
 Coughlin

APPROVAL OF MINUTES

The minutes of the previous meeting were approved.

PUBLIC COMMENT

A. Princess Anne Subdivision Residents

Jerry Slomski – Credit Card Payments, Project Update
Bob McCrarey – Pump Station Timeline
Carol Ponsford – Update on Project Cost Estimate
Jim Hawes- Commented on the professional services provided by Chivers Construction.

The above comments were addressed by the Authority Board, Engineer, Superintendent and Manager. The Manager presented a letter of recommendation from the First National Bank recommending the Authority not become involved in receiving assessment and user charge payments from customer credit cards at this time. The Board agreed with the banks recommendation.

NEW BUSINESS

A. Princess Anne Sewer Project Update

The Authority Engineer reported the following project update:

- Letters have been sent to approximately one-half of the residents in the project informing them that they have 60 days to connect to the sanitary sewer.
- Pump Station work is underway.
- 75% of the restoration is complete. Some temporary restoration has been done on Millfair Road. The contractor is uncertain at this time if final restoration can be completed this year.

B. Discussion on Future Project Activity Meeting with Supervisors

Manager reported that on Wednesday, October 13, 2010, he and Sewer Authority Board Members and the Authority Engineer met with the Fairview Township Supervisors to get their thoughts and input on projects beyond the Princess Anne Sewer Project.

The next project to be looked at will be the Dennis/Shauga Avenue project. In 2003 the residents were surveyed; the Dennis Avenue residents were in favor of a project and the Shauna Avenue residents were not. The board put the project on hold at that time but did hire the Authority engineer at that time (Metcalf & Eddy) to design the project. The people were advised to prepare for a project in the future at this time also.

After discussion it was recommended that after the MS4 testing results are made available, a cost estimate be obtained and the residents be surveyed again. This project is mentioned in the Act 537 Plan but it does appear that it will be a mandated project.

C. Sewer Camera Activity

The Maintenance Superintendent advised that about 60% of Princess Anne has been recorded.

UNFINISHED BUSINESS

A. System Security and Safety

The Authority Superintendent reported that the superintendent and staff are checking the sewer and water system for security and safety concerns on a daily basis. There were no recordable injuries in September. The trucks are equipped with accident report forms and cameras.

B. Uncompleted or Projects In Process Update

Projects in process included PNC Bank Sewer Project, Fairview Evergreen Development, and Pine Grove, all of which are developer projects.

The Swanville Apartments project has the infrastructure installed but no building has started yet.

Pine Grove: The Superintendent provided pictures of some of the basements that have been flooded due to the large amount of rain in this development because there is no power to operate the sump pumps.

C. Sunnydale Construction Loan - Refinance

The Manager informed the Board that the 24 months term for the Sunnydale Construction Loan will be ending on December 16, 2010. The current interest rate is 3.57% with Erie Bank. Erie Bank has quoted fixed refinancing for a 5 year term at 4.02%. The current principal balance of the Sunnydale Loan is \$57,000. The Manager also contacted First National Bank to discuss the feasibility of using surplus money from the Princess Anne Loan. The interest rate for the Princess Anne Construction Loan is 3.69%. The Manager will request the release of \$57,000 as close to the last day of the term of the Erie Bank loan as possible. The principal and interest will be accounted for separate from the Princess Anne principal and interest.

D. Township Comprehensive Plan

The Authority attorney advised that the synopsis of the Sketch Plan be rewritten. The Manager advised that he, the Authority Engineer and the Authority Superintendent will be meeting with Tom Graney in regards to the comprehensive plan on Monday, October 25, 2010.

E. Authority Building Addition Cost Estimate

Joe Restifo and Chris Coughlin of Hallgren Restifo Loop and Coughlin presented a final cost estimate to the Board. After review and discussion the Board determined that it was not feasible to pursue the building addition at this time.

REVIEW OF EXPENDITURES, TREASURER'S REPORT AND TRUST ACCOUNT BALANCES

The Board reviewed the Expenditures, Treasurer's Report and documents. A motion was made, seconded and unanimously approved to pay the bills, sign various documents and accept the reports.

OTHER BUSINESS

A. Meeting Notices for November

The November meeting will be held Wednesday, November 17, 2010 which will be a 2:00 p.m. meeting.

ADJOURNMENT

There being no further business to come before the Board, a motion was made, seconded, and unanimously approved to adjourn the meeting at 2:48 p.m.

Respectfully Submitted,

Sue Giddings
Administrative Assistant

John R. Agnello
Manager