

**Fairview Township Sewer Authority
Board Meeting Minutes
December 15, 2010**

The Fairview Township Sewer Authority Board Meeting was held on Wednesday, December 15, 2010 at 7:00 p.m. in the Fairview Township Sewer and Water Authority Building.

Members Present: Richard Stewart
 Bryan Griswold
 Frederick Kruse
 George McKinley
 J.R. Freeman
 J. Gary Raimy

Members Absent: Louis Massari

Others Present: John Agnello, Manager
 Mark Corey, P.E., Mark Corey & Associates
 Chuck Giewont, Superintendent
 Dave Carner, Supervisor

Visitors Present: Princess Anne Residents: Jack & Carol Ponsford,
 Jerry Slomski, Bob McCraey
 Sunnydale Residents: Don & Jackie Tamaro,
 Jim Pendleton, Ray Nutter

APPROVAL OF MINUTES

The minutes of the previous meeting were approved.

PUBLIC COMMENT

None

NEW BUSINESS

A. Princess Anne & Sunnydale Projects – PA H2O Grant

The residents attending this meeting were informed about the PA H2O Grant funds obtained through Senator Jane Earll, which she designated to be shared between the Princess Anne and Sunnydale Sewer Projects. The amount of the grant funds to be received sometime after the first of the year 2011 is \$398,000. Senator Earll asked that the Authority prepare a plan for allocating the funds between Princess Anne and Sunnydale, which she wanted to be advised of and approve. The allocation plan was prepared by the Authority Engineer and Manager. The plan developed included an equal share of funds allocated on a front foot basis for all residents and property owners equal to \$27.62 per front foot of property frontage. Total amount of dollars allocated to Princess Anne will be \$259,500, and to Sunnydale \$138,500. Princess Anne will receive the benefit as a reduction of total project cost in the calculation of the project front foot assessment. Sunnydale will receive the benefit as a cash reimbursement because the project assessments have been paid in full, with the exception of five (5) assessments that are unpaid. There will be no cash reimbursements issued until after the grant funds are received by the Authority. The allocation plan was presented to Senator Earll and the Authority received her verbal approval to proceed with the approved plan after receipt of the grant funds. The residents in attendance expressed their thanks and appreciation for the forthcoming PA H2O Grant funds.

B. Princess Anne Sewer Project

Sewer hookups to the system are in process with approximately half completed. The pump station is operating; however new pump impellers are on order because of under-sizing of the existing impellers which is affecting the operating performance of the pump station. The Authority is retaining approximately \$18,000 from Chivers Construction to take care of spring 2011 restoration work. Sewer hookups will continue.

C. Sewer Authority Assessment Resolutions 04-10 and 05-10

Authority Resolution 04-10 was unanimously passed by the Board of Directors to accept the PA H2O Grant Funds obtained in the amount of \$398,000 to be allocated between the Princess Anne and Sunnydale Sewer Projects.

Authority Resolution 05-10 was unanimously passed by the Board of Directors for the front foot assessing of the Princess Anne Sewer Project properties in accordance with the Sewer Authority's general rules for assessing properties in Fairview Township.

D. Sewer Camera Activity

The Superintendent reported that there was no camera activity during this month. Camera activity will take place later in Pine Grove Subdivision.

7:34 p.m. – The Sewer Meeting was closed; the Water Meeting was opened

9:25 p.m. – The Sewer Meeting was re-opened

E. Employee Health Insurance for 2011

Dave Wagner of Wagner Giblin Insurance attended the meeting to discuss with the Board the cost and options of the Employee Health Insurance Plan for 2011. The existing plan calls for a 9.6% cost increase with Health America. It was mentioned that 5.6% of the cost was added because of the new health care initiative. Co-payments have been eliminated from the plan. According to Dave Wagner, the Authority does not have the option of returning to Highmark Insurance for a period of twenty-five (25) months. Medical questions will also impact rates. It was the recommendation of Wagner Giblin Insurance that the Board give consideration to remain with the existing Health America plan for 2011. The cost difference that the Authority will be responsible for in 2011 for employee health insurance to be considered is \$7,925.52, which includes \$3,523.68 for the new temporary employee. The total cost for 2011 employee health insurance is as follows: Authority - \$48,450.72, Employees - \$5,679.24, Total - \$54,129.96. The Board will confirm their decision at the January 5, 2011 board meeting.

F. Election of Officers

The Board unanimously agreed to keep the same position of officers for the year 2011 with no changes from the year 2010:

Chairman	Richard Stewart	2011
Vice Chairman	Bryan Griswold	2013
Secretary	Frederick Kruse	2014
Treasurer	Louis Massari	2014
Asst. Secretary/Treasurer	J. R. Freeman	2010
Board Member	George McKinley	2013
Board Member	J. Gary Raimy	2012

Professional Appointments

The Board unanimously agreed to re-appoint the same professional positions for the year 2011 with no changes from the year 2010.

Solicitor	Colleen McCarthy, Esq.
Auditor	Valerie Hartley, CPA
Engineer	Mark J. Corey, P.E.

G. January Meeting Schedule

The Board unanimously agreed to hold the January meeting on January 5, 2011 which will be at 2:00 p.m.

H. Dennis & Shauna Future Sewer Project

The Chairman suggested that it is time to return to discussion of the Dennis and Shauna future sewer project with the three Supervisors present at the January 5, 2011 meeting. The Authority engineer will also prepare a preliminary estimate of the project costs. The Manager will prepare a letter to the Supervisors to invite them to the January 5, 2011 meeting.

I. Temporary Technician Position

The Superintendent and Manager discussed the individual selected to be hired with Board approval to fill the temporary technician position. The employee will serve a six (6) month probation period. The employee will be reviewed in three (3) months to determine his progress. The starting wage is \$12.00 per hour with the potential for a wage adjustment after three months. The employee will be required to take a drug and alcohol test prior to the start of working. Discussion followed. A motion was made seconded and passed unanimously to hire Samuel Strait as the temporary technician employee, to start working after passing the required drug and alcohol test.

UNFINISHED BUSINESS

A. System Security and Safety

The Authority Superintendent reported that the superintendent and staff are checking the sewer and water system for security and safety concerns on a daily basis. There were no recordable injuries in November. The trucks are equipped with accident report forms and cameras. The alarm system will be switched over to the Omnisite system this winter.

B. Uncompleted or Projects In Process Update

Projects in process included PNC Bank Sewer Project, now on hold; Fairview Evergreen Development, and Pine Grove, all of which are developer projects.

Swanville Apartments project has two units under construction.

Pine Gove: The Superintendent reported that the project is complete except for the Authority re-televising the sewer lines.

REVIEW OF EXPENDITURES, TREASURER'S REPORT AND TRUST ACCOUNT BALANCES

The Board reviewed the Expenditures, which included the approval of Chivers Construction pay applications 5 and 6 under separate motions, Treasurer's Report and documents. A motion was made, seconded and unanimously approved to pay the bills, sign various documents and accept the reports.

OTHER BUSINESS

A. Meeting Notices for January

The January meeting will be held Wednesday, January 5, 2011 which will be a 2:00 p.m. meeting.

B. Christmas Dinner Basket for Craig Schlosser

The Board unanimously approved an expenditure of \$73.00 for the Manager to purchase a Christmas Dinner Basket for Craig and his family.

C. Christmas Lunch for Employees, Board and Supervisors

The Board unanimously approved an expenditure of approximately \$300 for the Manager to provide an employee, board and supervisors Christmas lunch to be held on December 22nd, 12:00 noon in the Sewer and Water Building.

D. Erie Bank Loan Pay Off

The Board unanimously approved the payoff of the Sunnydale project Erie Bank Loan due on December 16, 2010 in the amount of approximately \$56,000 by using Sewer Authority cash reserves.

E. Employee Evaluations Meeting

The Board agreed to conduct the employee evaluations meeting on Monday, December 20th at 4:30 p.m. in the Sewer and Water Building.

ADJOURNMENT

There being no further business to come before the Board, a motion was made, seconded, and unanimously approved to adjourn the meeting at 10:20 p.m.

Respectfully Submitted,

John R. Agnello
Manager