



Fairview Township
Sewer & Water Authorities

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Fairview Township Sewer Authority
Board Meeting Minutes
June 28, 2011

The Fairview Township Sewer Authority Board Meeting was held on Tuesday, June 28, 2011 at 2:00 p.m. in the Fairview Township Sewer and Water Authority Building.

Members Present: Richard Stewart
 Bryan Griswold
 Frederick Kruse
 J.R. Freeman
 J. Gary Raimy
 Louis Massari

Members Absent: George McKinley

Others Present: John Agnello, Manager
 Mark Corey, P.E., Mark Corey & Associates
 Dave Carner, Supervisor

Visitors Present: Valerie Hartley, CPA
 Pete Kraus, Fairview Resident

APPROVAL OF MINUTES

The minutes of the previous meetings were approved for May 9, and May 18, 2011.

PUBLIC COMMENT

None

NEW BUSINESS

A. 2010 Annual Audit Report

Valerie Hartley attended the meeting to present the 2010 Annual Audit Reports for the Sewer and Water Authorities.

Sewer: Current assets have increased from \$821,456 in 2009, up to \$970,273 In 2010. The increase was attributed to the Princess Anne Project that was completed in 2010.

Property and Equipment has increased in 2010 from 2009 due to an increase in additions to the sewer system, and vehicles and equipment. Other assets have increased for 2010 from 2009 due to an increase in interest on rentals and assessments. Total assets for 2010 are \$10,543,425. Total Assets for 2009 were \$9,417,160.

Current liabilities have decreased from \$627,089 in 2009 down to \$308,468 in 2010. The decrease was attributed to the reduction of long term debt. In 2009 the accounts payable was \$27,733. In 2010 the accounts payable was \$29,150. Total Liabilities for 2010 are \$1,488,523. Total liabilities for 2009 were \$1,158,866. The total liabilities increase for 2010 is attributed to truck leases and capital project loans. Total liabilities and net assets for 2010 are \$10,543,425. Total liabilities and net assets for 2009 were \$9,417,160.

In 2010, operating revenues increased from 2009. Total operating revenue in 2010 was \$980,606. Total operating revenues in 2009 was \$907,548. The increase in operating revenue was primarily due to new customers added to the sewer system in 2010. The variance of actual to budgeted revenue for 2010 was favorable in the amount of \$13,607.

In 2010, operating expenses increased from 2009. The operating expense in 2010 was \$853,376. Total operating expense in 2009 was \$845,069. Primary increases in operating expense included pump station repair, engineering, and salary and wages. The variance of actual to budgeted expenses for 2010 was favorable in the amount of \$95,135. The increase in net assets before capital contributions for 2010 was a positive \$98,616.

The Increase in net assets before capital contributions for 2009 was a positive \$34,026.

B. Pete Kraus, Fairview Resident

Pete Kraus attended this meeting as a resident to obtain the Board and Engineers opinion on how a property located in Fairview might be sewerred with public sewer in the future.

C. Princess Anne Sewer Project Restoration

Final restoration work is underway by the general contractor. The Township Supervisors requested the general contractor hold off on doing any additional work on the project road cuts. The Supervisors will advise the Authority about their plan for completing road work in Princess Anne.

D. Sewer Camera Activity Report

The sewer lines have been rechecked in Princess Anne, and the lines look good. The manholes will be rechecked in the fall for leaks. There are some parts for the pump station that have not arrived.

E. Temporary Employee Update

The Manager and Superintendent reported that the temporary employee is progressing very well in the performance of his job duties. A follow up written report will be presented to the Board in the near future.

F. Computer Software and Equipment Upgrades

The Manager reported that the conversion of data from the old to the new system is in process by the vendor and the Authority. To date, a new laptop computer has been purchased for the Superintendent.

G. Princess Anne & Sunnydale Safe Water Fund Grants

The Manager reported that the Authority has complied with, and submitted all necessary documentation to obtain the grants. The process will take 6-8 weeks to complete in Harrisburg.

UNFINISHED BUSINESS

A. System Security and Safety

The Authority Superintendent reported that the superintendent and staff are checking the sewer and water system for security and safety concerns on a daily basis. There were no recordable injuries in May. The trucks are equipped with accident report forms and cameras.

B. Superintendents Report

The Superintendent reported that the additional Omni Sites are in process. The hour meters at the pump stations have been relocated up to the top of the stations for easy access. The pump at the Manchester Station needed repairs. A hairline crack developed in the motor housing, and the impeller needed to be machined.

C. Uncompleted or Projects In Process Update

Projects in process included PNC Bank Sewer Project, now on hold; and Fairview Evergreen Development, which are developer projects.

Swanville Apartments project has three buildings under construction.

Pine Grove: The Superintendent reported that the project is complete except for the Authority re-televising the sewer lines. The TV work will be completed when the area is dryer.

REVIEW OF EXPENDITURES, TREASURER'S REPORT AND TRUST ACCOUNT BALANCES

The Board reviewed the Expenditures, Treasurer's Report and documents. A motion was made, seconded and unanimously approved to pay the bills, sign various documents and accept the reports.

OTHER BUSINESS

A. Meeting Notice for July

The July meeting will be held Wednesday, July 20, 2011, which will be a 7:00 p.m. meeting.

B. Supervisors Report

Supervisor Carner reported that two (2) MS4 samples were taken at the Dr. Turner property location. Dave also stated that KLH engineers were involved.

ADJOURNMENT

There being no further business to come before the Board, a motion was made, seconded, and unanimously approved to adjourn the meeting at 3:35 p.m.

Respectfully Submitted,

John R. Agnello, Manager