

**Fairview Township Water Authority – District 1
Board Meeting Minutes
May 17, 2017**

The Fairview Township Water Authority Board Meeting was held on Wednesday, May 17, 2017 at 2:50 p.m. in the Fairview Township Sewer and Water Authority Building.

Members Present: Bryan Griswold
 Melanie Lion
 David Wright
 Robert Stallbaum
 Sharon Knoll
 Dan Heher

Others Present: Charles Giewont, Manager
 Mark Gennuso, Township supervisor

Visitors: Norbert Trocki – Lake Shore President
 John Calvert – Lake Shore Resident

Others Present:

APPROVAL OF MINUTES

Motion was made by Dan Heher seconded by Sharon Knoll to accept the minutes of the Water Authority meeting of April 19, 2017. All were in favor.

PUBLIC COMMENT:

NEW BUSINESS

A. Lake Shore

Mr. Trocki informed the Board about his progress on the items discussed at the last meeting. Mr. Trocki asked that a formal letter from the Authority on the items addressed in the letter from Engineer, Mark Corey. He needed to have something that was not in draft form. The Manager will forward a formal letter addressing the items needed to be reviewed.

The Manager has started to record pressures at various sites in the northern section of the Lake Shore system. This is to determine exactly where their pressures are at and what the difference would be if the reducing valves were removed.

Mr. Trocki said that they are drawing up easements for the areas where the lines are not in the road right-of-way.

B. Delinquent Accounts

A list of accounts that are 30 days past due was provided to the Board.

C. Withdrawal Reports

The April purchase was down from March's purchase by 400,000 gallons and both months were less than what was purchased for the same time last year.

D. Pleasant Ridge Park Tank

One call has been done. There may be some question from the Township Attorney, Burrows, about if the tank could be placed on Project 70 property. They are reviewing the issue with the Authority's solicitor, Dan Miller. Another easement will be obtained for the water main going thru Erie County Property. County Home Road is not a dedicated road yet, so to make sure that the lines can be installed in that area, the Authority will acquire an easement for its installation.

E. Millfair Bridge Project material approval.

The widening of Rt. 20 on the north side will bury a service that is not active for an empty lot. The Manager has scheduled to have the service extended beyond the widening to save cutting pavement in the future.

F. Heidler Road Meter Pit

The electrician is installing conduit from the meter pit to the control panel. Thayer Power is scheduled to install the pole on May 18, 2017.

FINANCIAL REVIEW

A. Expenditures

A list of expenditures for April 2017 was provided to the Board.

Motion was made by David Wright and seconded by Robert Stallbaum to pay the listed expenditures from the water fund. All were in favor.

B. Treasurer's Report and Trust Account Balances

Treasurer's Report and Trust Account information were provided to the Board for April 2017.

ACTION ITEM:

UNFINISHED BUSINESS

A. Safety and Security

June Training – biohazards

SUPERVISORS COMMENT:

None

OTHER BUSINESS

Meeting Notice for June 21, 2017

The next regular meeting will be held on Wednesday, June 21, 2017 at 8:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by David Wright and seconded by Robert Stallbaum to adjourn the meeting at 3:35 p.m. All were in favor.

Respectfully Submitted,
Charles T. Giewont, Jr.
Charles Giewont

Manager