

**Fairview Township Water Authority – District 1
Board Meeting Minutes
June 20, 2018**

The Fairview Township Water Authority Board Meeting was held on Wednesday, June 20, 2018 at 8:00 p.m. in the Fairview Township Sewer and Water Authority Building.

Members Present: Bryan Griswold - Chairman
 Daniel Heher – Vice-chairman
 Melanie Lion – Treasurer
 David Wright - Secretary
 Sharon Knoll – Asst. Secretary/Treasurer
 Robert Stallbaum
 Tom Gido

Others Present: Dan Miller – Authority Solicitor
 Charles Giewont, Manager
 Pete Kraus, Township Supervisor
 Mark Genusso, Township Supervisor

Visitors:

APPROVAL OF MINUTES

Motion was made by Dan Heher and seconded by Robert Stallbaum to accept the minutes of the Water Authority meeting of May 16, 2018. All were in favor.

PUBLIC COMMENT:

NEW BUSINESS

A. Office Roof Replacement

Bids for the replacement of the office roof were opened on June 18, 2018 at 10:00 a.m. There were a total of five bids.

Alex Roofing	\$21,400.00
A.W. Farrell & Son	\$44,244.00
Fuller Building Group	\$20,762.33
Detwiler Roofing	\$42,400.00
McCreary Roofing	\$32,750.00

Mark Corey reviewed the bids and Fuller Building Group is the apparent low bidder. Mark Corey tried to contact the bidder since there is no information on this contractor since he is out of Meadville. The Board tabled awarding the bid until more information on the Bidder and some references are contacted to determine if he is capable of performing the job.

B. Muni-Link

Muni-Link has done the first data dump of information into their system and started to check for errors. The new web site will go live on line at the end of June.

C. Withdrawal Reports

Water purchases for May are up about 1,962,000 gallons from April. May 2018 purchase is the same as it was in 2017.

D. Pleasant Ridge Park Tank

The well on Dobler Road is being pump tested in order to gather information to get the permit modules filled out. The pump rate is 175 gallons per minute. The pump test will run for seventy two (72) hours. Samples will be pulled for new source sampling.

The electrician is working on the power to the tank. The building for treatment is still being designed. Pete Kraus asked to include a garage portion in the building for the township to use.

E. Lake Shore Water Billing

The first billing for Lake Shore was mailed out. There are a few problems with the accounts that are being cleared up. The office had several calls from different people working on the billing system for Lake Shore as to having items changed. There needs to be one person from Lake Shore contacting the office to correct issues. Attorney Miler will look into drafting a letter to clarify the issue.

FINANCIAL REVIEW

A. Expenditures

A list of expenditures for May 2018 was provided to the Board.

Motion was made by David Wright and seconded by Tom Gido to pay the listed expenditures from the water fund. All were in favor.

B. Treasurer's Report and Trust Account Balances

Treasurer's Report and Trust Account information were provided to the Board for May 2017.

ACTION ITEM:

UNFINISHED BUSINESS

A. Safety and Security

July Training – Biohazards and worker safety

B. Authority Future and Succession Planning

The committee will meet on July 10, 2018 to review material the Manager is working on.

SUPERVISORS COMMENT: None

OTHER BUSINESS

Meeting Notice for July 18, 2018

The next regular meeting will be held on Wednesday, July 18, 2018 at 4:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by David Wright seconded by Tom Gido to adjourn the meeting at 8:15 p.m. All were in favor.

Respectfully Submitted,
Charles T. Giewont, Jr.
Charles Giewont
Manager